

AGENDA ITEM NO:

**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST
BOARD OF DIRECTORS
THURSDAY 22 JULY 2010**

Title:	USE OF TRUST SEAL
Responsible Director:	David Burbridge, Director of Corporate Affairs
Contact:	Sarah Snowden, Corporate Affairs Assistant, ext 6357

Purpose:	To inform the Board on the use of the Trust Seal.
Confidentiality Level & Reason:	
Medium Term Plan Ref:	
Key Issues Summary:	The Board of Directors is asked to receive the register detailing the use of the Trust Seal.
Recommendations:	The Board is asked to note the register of sealing and record its receipt in the minutes of this meeting.

Signed:	Date: 14 July 2010
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Form updated July 2007

UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST

BOARD OF DIRECTORS

THURSDAY 22 JULY 2010

USE OF TRUST SEAL

PRESENTED BY DIRECTOR OF CORPORATE AFFAIRS

1. Introduction

The Trust's Constitution requires that a report of all sealing shall be made to the Trust Board on a regular basis.

- 1.1 The last report received by the Trust was on the 28 January 2010 and covered the period 1 July 2009 - 31 December 2009. Appendix A details the use of the seal between 1 January 2010 – 30 June 2010.

2. Recommendation

The Board are asked to note the register of sealing and record its receipt in the minutes of this meeting.

**UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST
BOARD OF DIRECTORS
THURSDAY 22 JULY 2010**

USE OF TRUST SEAL - 1 January 2010 – 30 June 2010

Seal No	APPLICATION OF TRUST SEAL	DATE
25/10	Lease re Research Facilities at Clinical Services 1) The Trust 2) Birmingham University	04/03/10
26/10	Deed of Variation to a Lease 1) The Trust 2) Birmingham Women's Hospital NHS FT (Note: Lost - resealed on 25/5/10)	08/03/10
27/10	Lease – re premises at Greet Community Health Centre 1) The Trust 2) Heart of Birmingham Teaching PCT	08/04/10
28/10	Deed of Surrender and Pre-emption – Wolfson Bldg 1) The Trust 2) University of Birmingham	04/05/10
29/10	Deed of Variation to a Lease re Car Park G2 1) The Trust 2) Birmingham Women's Hospital NHS FT	25/05/10
30/10	Contract for Refurbishment of Wolfson Building	01/06/10
31/10	Deed of Surrender re 1 st Floor Offices, Forecourt Development, Hanley, Stoke on Trent 1) Andrew Thomas Smith 2) The Trust	03/06/10
32/10	Deed of Variation re 1 st Floor Offices, Forecourt Development, Hanley, Stoke on Trent 1) Andrew Thomas Smith 2) The Trust	03/06/10
33/10	Deed of Variation – RCDM Facilities 1) The Trust 2) MOD	14/06/10

Seal No	APPLICATION OF TRUST SEAL	DATE
34/10	Lease re Trauma Nurse Co-ordinator Office and Imaging Facilities 1) The Trust 2) MOD	14/06/10
35/10	Lease – Single Bed 16 and en-suite ward 412 1) The Trust 2) MOD	14/06/10
36/10	Lease – Ward 412 Interview Room 1) The Trust 2) MOD	14/06/10
37/10	Lease – Ward 412 Shower Room and Bay 5 1) The Trust 2) MOD	14/06/10
38/10	Variation to the Deed re Standard NHS Contract for Acute Services 28/02/08 1) South Birmingham PCT 2) The Trust	29/06/10